ABC Traders Pvt Ltd

12, Market Road, Pune 411001

Salary slip for the month of October 2026

Employee name	Ramesh Kumar	**Employee ID**	EMP0012
Designation	Store assistant	**Department**	Sales
Date of joining	01-04-2024	**PAN**	
UAN (PF number)		**ESI number**	
Bank account		**Payment mode**	Bank transfer
Days in month	31	**Paid days**	30
Loss of pay days	1		

Earnings	Full month (₹)	This month (₹)	Deductions	Amount (₹)
Basic	12,000	11,613	PF (employee 12%)	1,394
HRA	4,800	4,645	ESI (employee 0.75%)	146
Conveyance	1,600	1,548	Professional tax (PT)	200
Special allowance	1,600	1,548	Income tax (TDS)	0
Overtime	—	0	Advance / loan	1,000
Bonus / incentive	—	0	Other deduction	0
Gross earnings	**20,000**	**19,354**	**Total deductions**	**2,740**

Net pay (₹)	**₹16,614**
Net pay in words	Sixteen thousand six hundred fourteen rupees only

Paid by the employer (not cut from salary)			
Employer PF (12%)	1,394	Employer ESI (3.25%)	630

Employee signature

Employer signature

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Salary slip for the month of _____

Employee name		**Employee ID**	
Designation		**Department**	
Date of joining		**PAN**	
UAN (PF number)		**ESI number**	
Bank account		**Payment mode**	
Days in month		**Paid days**	
Loss of pay days			

Earnings	**Full month (₹)**	**This month (₹)**	**Deductions**	**Amount (₹)**
Basic			PF (employee 12%)	
HRA			ESI (employee 0.75%)	
Conveyance			Professional tax (PT)	
Special allowance			Income tax (TDS)	
Overtime			Advance / loan	
Bonus / incentive			Other deduction	
Gross earnings			**Total deductions**	

Net pay (₹)	
Net pay in words	

Paid by the employer (not cut from salary)			
Employer PF (12%)		Employer ESI (3.25%)	

Employee signature

Employer signature

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